

**Minutes of the Meeting of 11<sup>th</sup> BoG of TEQIP-III Project**

Eleventh meeting of the Board of Governors (BoG) of TEQIP-III was held on 24<sup>th</sup> March, 2020 (Tuesday) at 11:00 am via conference call in view of the restrictions imposed on movement and advisory on social distancing due to COVID-19 pandemic. The meeting was attended by the following BoG members:

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|-------------------------------|--------------------------------|
| 1. Prof. Barkat Hussien       | Chairman BoG, TEQIP-III        |
| 2. Prof. Reyaz Rufai          | Member BoG, TEQIP-III          |
| 3. Dr. Basharat Nabi          | Nodal Officer (Finance)        |
| 4. Dr. Shahkar Nahvi          | Nodal Officer (Academics)      |
| 5. Mr. Asif Bashir Naqshbandi | Nodal Officer (Procurement)    |
| 6. Dr. Parvez A. Mir          | Nodal Officer (Planning)       |
| 7. Professor A. H. Moon       | Project Coordinator, TEQIP-III |

Mr. Shahid Kamili, Member BoG, TEQIP-III, Dr. Mohammad Farooq Rather, Member BoG, TEQIP-III and Mr. Zia Ashai, Member BoG, TEQIP-III could not attend the meeting due to their preoccupations.

The following members of TEQIP staff also attended the meeting so as to make it more broad-based:

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|----------------------|--|
| Mr. Adnan Ali Khan   | Assistant Project Coordinator (O), TEQIP-III |
| Mr. Syed Abdul Basit | Assistant Project Coordinator (P), TEQIP-III |

Project Coordinator, TEQIP-III formally welcomed the members of the board and also explained the background for holding the BoG meeting in such circumstances. Thereafter, Project Coordinator TEQIP-III apprised the members about the agenda of the meeting.

**B.G.(11).1 Project Coordinator's Report**

The progress of TEQIP-III project at the University was noted by the Board who appreciated the efforts of the project team in realising the project deliverables.

**B.G.(11).2 Confirmation of the Minutes of Tenth Meeting of BoG**

Minutes of the Tenth Board of Governors meeting held on 27<sup>th</sup> December 2019 were circulated to all the members of the Board. The minutes may be found as **Annexure-I**. Since no comments were received from the members, **the Board confirmed the minutes of tenth meeting of BoG.**



**B.G.(11).3 Action Taken Report (ATR) of the Tenth BoG Meeting decisions held on 27.12.2019**

The Board noted the Action Taken Report of the tenth BoG meeting decisions held on 27/12/2019 and expressed its satisfaction.

**B.G.(11).4 Approval of Action Plan (Quarter 1)**

Action plan for year 2020-2021 (Quarter-1 April 2020-June 2020) projected at Rs 2,01,31,000 may please be found as **Annexure-II**. The plan covers specific activities to be undertaken under different heads.

**The Board approved the action plan for Quarter 1 (2020-2021).**

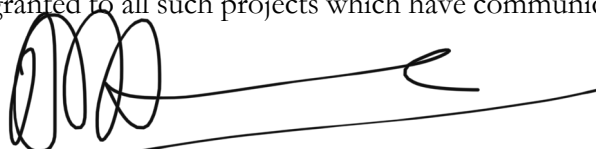
**B.G.(11).5 Approval for Procurement of GATE Material**

Considering the fact that training in exit exams such as GATE is one of the Disbursement Linked Indicators (DLIs) of TEQIP-III, the University shall procure GATE training material for all departments of SoE&T. The list of books and quantity required by the students for preparation of GATE exam shall be sought from all departments of SoE&T and the same shall be procured at the earliest under Academic Processes head of TEQIP-III project. The books shall be part of the respective departmental libraries and would be made available on issue basis to the students. The estimated cost is Rs 15 Lakhs, which works out to Rs 2.5 Lakhs per department.

**The Board approved the procurement of GATE Material.**

**B.G.(11).6 Approval for Granting Extension to Seed Grant Projects**

Provision of seed grants for research to faculty members of Engineering departments was approved in the 4<sup>th</sup> BoG held on 30<sup>th</sup> June 2018. Out of 20 projects received for consideration, 18 projects were approved by the University Level Committee for availing seed grants up to Rs 2 Lakhs each. The duration of the projects was one year i.e. from 15-04-2019 till 14-04-2020. The review of all the projects was conducted on 28-02-2020 under the chairmanship of Project Coordinator, TEQIP-III and attended by all Nodal Officers of TEQIP-III project, including Nodal Officer Academics. Based on the feedback received from the Principal Investigators (PIs), **the Board approved** that an extension of three (3) months (i.e. till 14-07-2020) may be granted to all such projects which have communicated the need for the same.



**B.G.(11).7 Approval for Enhancement of Limit for Purchase on Single Quotation**

For all procurement activities of TEQIP-III, procurement guidelines of World Bank, as defined in the Procurement Manual of TEQIP-III, are being adopted. However, after having receiving clarification from NPIU appointed auditors, the limit for purchase on single quotation shall be kept at Rs 25,000. This limit would be applicable to all procurement activities under TEQIP-III, including seed grants for research and funding for B. Tech Projects, and is expected to boost spending, which is required, given that the project is in its concluding phase. The rules shall be applicable to all procurement activities which have not been completed i.e. payment has not been made to the concerned vendor.

**The Board approved the enhancement of limit for purchase on single quotation to Rs 25,000.**

**B.G.(11).8 Approval for Reimbursement of PhD Registration and Course Fees to TEQIP Faculty**

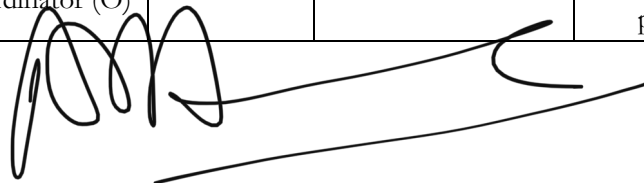
As per guidelines received from NPIU, the registration and course fees for all TEQIP faculty undergoing PhD in NITs may be reimbursed under TEQIP-III project. As such, TEQIP faculty, who have enrolled in PhD programs in NITs after joining IUST, are eligible for reimbursement of registration and course fees, subject to the submission of original receipts and the availability of funds.

**The Board approved the reimbursement of PhD registration and course Fees to TEQIP Faculty.**

**B.G.(11).9 Approval for Annual Salary Increment of TEQIP Staff**

The details of personnel engaged under TEQIP-III project are as follows:

S. No.	Name	Designation	Current Salary (per month)	Last Hike (Amount/Date)	Remarks
1	Adnan Ali Khan	Assistant Project Coordinator (O)	Rs 45,000	Rs 5000 01-04-2019	Contractual Basis co-terminus with project





2	Syed Abdul Basit Andrabi	Assistant Project Coordinator (P)	Rs 40,000	Rs 5000 01-04-2019	Contractual Basis co-terminus with project
3	Manzoor Ahmed Thakur	Accounts Assistant	Rs 30,000	Rs 5000 01-04-2019	Contractual Basis co-terminus with project

The Board approved an annual increment in salary of Rs 5,000 per month each in favour of Assistant Project Coordinator (O), Assistant Project Coordinator (P) and Accounts Assistant with effect from 01-04-2020. The Board appreciated the work done by the TEQIP project team, especially during these testing times.

**B.G.(11).10 Approval for Modification of Procurement Plan**

The finalized procurement plan for utilizing the total amount of Rs 6.60 crores is attached as **Annexure-III**.

The Board approved the modification of procurement plan as well as incorporation in the existing procurement plan and PMSS.

**B.G.(11).11 Annual Audit Reports of TEQIP-III project**

The audit for all expenditure incurred under TEQIP-III project at IUST was conducted for the financial years 2017-2018 as well as 2018-2019. The audit was conducted by NPIU appointed chartered accountants, Mahesh C. Solanki and Co. The annual audit reports are attached as **Annexure-IV** and **Annexure-V** respectively.

The Board noted the audit reports and advised the TEQIP project team to adhere to all guidelines defined by the World Bank and NPIU.

**B.G.(11).12 Approval for Nodal Officer Planning to Oversee Operating Cost component of TEQIP-III project**

With the expansion of activities under project TEQIP-III, the Board approved that Dr. Parvez A. Mir, Nodal Officer Planning TEQIP-III, shall oversee the operating cost component of TEQIP-III project.



At the end, Chairman and Board members were unanimous in appreciating the efforts of the TEQIP-III team at IUST in achieving the project deliverables under TEQIP-III. Project Coordinator thanked the Chairman BoG and members as well as project team for attending the meeting.

**Professor A. H. Moon**  
Project Coordinator, TEQIP-III

No: IUST/TEQIP/20/  
Dated: 26/03/2020