



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY AWANTIPORA, KASHMIR

Short term Tender Notice for the Supply and Fixing of High Traffic Carpet, Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains.

For and on behalf of Vice Chancellor Islamic University of Science and Technology, Awantipora, sealed tenders affixed with revenue stamp of Rs. 5/- are invited from the dealers/suppliers dealing with supply and fixing of High traffic Carpet, Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains as detailed in Annexure – A of the tender document to the Islamic University of Science and Technology, Awantipora. The tender document can be downloaded from the University website www.iust.ac.in.

The last date for the submission of the tender accompanied with DD of Rs. 500/- (non refundable) favouring Islamic University of Science and Technology, Awantipora Pulwma (J&K) as cost of tender document shall be on 15-03-2021 (upto 2.00 pm). Terms and Conditions apply.

**Sd/-
Assistant Registrar (Procurement & Stores) /
Member Secretary Central Purchase Committee.**

No. IUST/Reg_P&S/Tender/21/145
Dated: 03 -03-2021

SUBMISSION OF TENDER

1. The technical and the financial bids are required to be submitted in separate envelopes. Envelope containing financial bid shall not include any other document related to bidding.
2. Both technical and financial bid containing envelopes are to be enclosed in one envelope which shall be addressed to the **Member Secretary Central Purchase Committee** Islamic University of Science and Technology, Awantipora Pulwama superscripted "High_traffic Carpet, Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains.

EVALUATION OF BIDS (Two Bid System)

1. Technical bids shall be opened first and only those bidders shall be declared eligible for bidding whose technical bid meets the eligibility criteria mentioned in the tender.
2. Financial bids of only those technically eligible bidders shall be opened whose samples are selected by the Committee constituted for the purpose.

Compulsory Documents to be attached with the tender to determine the eligibility:

- a. GST Registration.
- b. Authorized Dealership certificate from the Company
- c. EMD of Rs. 10,000/-
- d. DD of Rs. 500/-
- e. Experience proof documents in shape of supply orders of similar nature of work.

The Bidders are expected to go through all instructions, terms & condition as specified in the bidding document. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.

GENERAL TERMS & CONDITIONS

1. The tender duly completed and signed in a sealed envelope upper-scribed “**Tender for supply and fixing of High traffic Carpet, Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains.**” and addressed to the **Assistant Registrar (Procurement & Stores)** Islamic University of Science and Technology, Awantipora Pulwama and shall be submitted on or before **15-03-2021 (upto 2.00 pm)**.
2. The intending bidders shall have to paste transparent tape on the rates quoted by them in Indian Rupees (INR) only both in figures and in words **FOR IUST Stores Awantipora**, inclusive of supply, freight and GST. In case of a discrepancy, the amount quoted in words will be taken as final.
3. The Tender should be accompanied with Earnest Money Deposit (EMD) of Rs. 10,000/- (Ten Thousand only) in the shape of FDR/CDR of any nationalised Bank drawn in favour of “Islamic University of Science and Technology”, payable at Awantipora, Pulwama (J&K).
4. The tender submitted shall remain valid for a period of **90 days** from the date of opening of the bid.
5. The supply, transportation, etc. of the matting shall be sole of responsibility and at the risk of the firm till the acceptance by the University.
6. The matting supplied under this tender will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the standard quality, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier. Besides, in such event, the EMD shall stand forfeited.
7. The University reserves the right to reject or accept any Proposal without assigning any reason or cancel or withdraw the tender. The University reserves the right to relax any condition enumerated or arising out of this tender, without assigning any reason/s thereof. If the supply of the required items are not effected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
8. In case of any dispute the jurisdiction will be courts at Srinagar only.
9. The EMD may be forfeited:
 - (a) If a Bidder withdraws its bid during the period of bid validity.
 - (b) If at any stage it is proven that the information given by the bidder is incorrect.
 - (c) In case of a successful Bidder, if the Bidder fails:
 - to execute the supply within the stipulated time.
 - if the items are not as per the specifications.
10. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids.
11. Tenders received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
12. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

13. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest bidder or call for new bids.
14. Each bidder shall submit only one sample in each category.

Certificate

I/We hereby declare that the information furnished in this tender document by us is true and correct and also we have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. In case the provided information is found incorrect at any stage, the University may take appropriate action as warranted.

Name and sign of the authorized person of the firm along with seal

Place:

Date:

Annexure –A

Price Bid

S.No	Item	To be filled by the bidder	
		Make	Rate /Sqft inclusive of all charges, fixing and GST.
1.	High Traffic Carpet		
2.	Rubber Matting		
3	Foam	12 mm	
		10 mm	
04	Polyester Matting		
05	PVC LG Floor matting		
06	Loop pile graphic matting		
07	Crewel Curtains		
08	Other Curtains		

Note:-

1. The Intending Bidders are required to submit the sample with the bid
2. Bidders shall quote the rates including of all charges, freight and GST.
3. The supply order shall be issued as per requirement of the university.

Name and sign of the authorized person of the firm along with seal

Place:

Date: