



# ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY AWANTIPORA, KASHMIR

## **Re- Tender Notice** **for the supply and fixing of** **High Traffic Carpet/ Wall to Wall Carpet/Rubber Matting/Foam/Polyester Matting/PVC** **LG Floor matting/Crewel Curtains/Other Curtains.**

For and on behalf of Vice Chancellor Islamic University of Science and Technology, Awantipora, sealed tenders affixed with revenue stamp of Rs. 5/- in **Two Cover System (Technical & Financial Bid)** are hereby invited from manufacturers/ dealers to quote against this tender as per the format provided in Annexure – C of the tender for supply of High Traffic Carpet/Wall to Wall Carpet/Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains as detailed in Annexure – C.

The Technical and Financial bids shall have to be placed in separate envelopes superscripted **Technical Bid** and **Financial Bid** respectively. Both Technical and Financial bids containing envelopes are to be enclosed in one envelope (A4 size) which shall be addressed to the **Member Secretary Central Purchase Committee** Islamic University of Science and Technology, Awantipora Pulwama superscripted **“Tender for supply of High traffic Carpet/Wall to Wall Carpet/Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains.**

The Tenders shall be submitted in the office of the Procurement and Stores by or before **29-03-2021** (upto 12.00 noon)

Detailed tender documents with terms and conditions is available on the University website [www.iust.ac.in](http://www.iust.ac.in)

The bids must accompany with the cost of Tender document in the shape of Demand Draft of Rs. 500/- favouring Islamic University of Science & Technology, payable at Awantipora. *The bidders shall have to submit one sample for each item/s alongwith the tender.*

Sd/-  
**Assistant Registrar**  
**Procurement and Stores**

**No: IUST/Reg PS/2021/271**

**Dated: 22/03/2021**

**Warning:-**

The Bidders are expected to go through all instructions, terms & condition as specified in the bidding documents. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.

**SUBMISSION OF TENDER**

- The Technical and the Financial bids are required to be **placed/kept in separate envelopes with** written on each envelope the name of the bid contained therein. **Envelope containing financial bid shall not include any other document related to bidding.**
- Two envelopes containing **Technical and Financial** bids are then to be enclosed in **one envelope (A4 size)** which shall be addressed to the **Member Secretary Central Purchase Committee** Islamic University of Science and Technology, Awantipora Pulwama superscripted ***“Tender for supply of High Traffic Carpet/Wall to Wall Carpet/Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains.***
- The indenting bidders shall have to submit the samples of each item/s along with their bid.

**EVALUATION OF BIDS (Two Bid System)**

**The bids shall be evaluated in three stages.**

1. **Stage–1,** Technical bid shall be opened first and only those bidders shall qualify for stage–2 of bidding, whose technical bid meets the eligibility criteria.
2. **Stage-2** The samples submitted by the bidders who are declared successful bidders of stage-1 shall be examined/evaluated by the committee for selection.
3. **Stage–3,** Financial Bids of only those bidders shall be opened whose samples are selected by the Committee. On the basis of the rate comparison, the contract shall be awarded to Lowest 1 (item wise).

**Documents to be placed in the Technical Bid Envelop:**

- a. GST Registration.
- b. DD of Rs. 500/-
- c. Affidavit regarding blacklisting/non blacklisting from taking part (As per the Annexure – A)
- d. Bid Security Declaration form (As per the Annexure – B )

## GENERAL TERMS & CONDITIONS

1. The tender duly completed and signed in a sealed envelope upper-scribed "**Tender for supply and fixing of High traffic Carpet/Wall to Wall Carpet/Rubber Matting/Foam/Polyester Matting/PVC LG Floor matting/Crewel Curtains/Other Curtains.**" and addressed to the **Assistant Registrar (Procurement & Stores)** Islamic University of Science and Technology, Awantipora Pulwama and shall be submitted on or before **29-03-2021 (upto 12.00 noon)**.
2. **The intending bidders shall have to paste transparent tape on the rates quoted by them in Indian Rupees (INR) only both in figures and in words failing which make the bid liable for rejection at the discretion of the Committee.**
3. The rate is FOR IUST Stores Awantipora, inclusive of supply, freight and GST. In case of a discrepancy, the amount quoted in words will be taken as final.
4. The Tender should be accompanied with Bid Security Declaration and no Earnest Money Deposit (EMD) need to be deposited
5. The supply, transportation, etc. of the matting shall be sole of responsibility and at the risk of the firm till the acceptance by the University.
6. The matting supplied under this tender will be inspected by a Committee and in case the Committee is of the opinion that the supplies are not of the standard quality, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier.
7. The University reserves the right to reject/cancel or accept any Proposal without assigning any reason thereof. The University reserves the right to relax any condition enumerated or arising out of this tender, without assigning any reason/s thereof. If the supply of the required items are not effected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
8. In case of any dispute the jurisdiction will be courts at Srinagar only.
9. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids.
10. Tenders received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
11. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
12. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award, in which event the University may make the award to the next lowest bidder or call for new bids.
13. Each bidder shall submit only one sample in each category.

### Certificate

I/We hereby declare that the information furnished in this tender document by us is true and correct and also we have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. In case the provided information is found incorrect at any stage, the University may take appropriate action as warranted.

Name and sign of the authorized person of the firm along with seal

Place:

Date:

**AFFIDAVIT REGARDING BLACKLISTING/ NON- BLACKLISTING FROM TAKING PART**

(To be executed on Rs.10/- Stamp paper & attested by Public Notary/Executive Magistrate by the bidder)

I / We Proprietor/ Partner(s)/ Director(s) of M/S.-----  
hereby declare that the firm/company namely M/s.-----  
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----- has not been blacklisted or debarred in the past by Islamic University of Science and Technology, Awantipora or any other Government organization from taking part in Government tenders.

Or

I / We Proprietor/ Partner(s)/ Director(s)of M/S.----- hereby  
declare that the firm/company namely M/S.-----  
-----was blacklisted or debarred by Islamic University of Science and Technology,  
Awantipora, or any other Government Department from taking part in Government tenders  
for a period of ----- years w. e.f.-----.  
The period is over on-----and now the firm/company is entitled to take part in tenders.  
In case the above information found false I/We are fully aware that the tender/  
contract will be rejected/cancelled by Islamic University of Science and Technology, Awantipora  
and action warranted under rules shall be taken.

**Signature..... Name.....**

**Capacity in which assigned: ..... Name &**

**address of the firm:.....Date:**

**Signature of Bidder with seal.**

**FORM OF BID-SECURING DECLARATION**

(The Bidder shall fill in this Form in accordance with the instructions indicated)

Dated :

**To**

**Assistant Registrar, Procurement and Stores**

**Islamic University of Science and Technology, Awantipora.**

Ref: Tender document No. \_\_\_\_\_ dated \_\_\_\_\_

We, the undersigned declare that:

We know that the bid should be supported by a Bid Security Declaration in accordance with your conditions.

We accept to automatically be suspended from being eligible for bidding in any contract in IUST, Awantipora for a period of 3 years from the date of opening of Bid, if we are in breach of our obligation(s) under the bid conditions, because we :

After having been notified of the acceptance of our bid by the Contracting Authority within the period of bid validity:

1) We failed or refused to furnish a Performance Security in accordance with the Condition of the Tender Document.

**OR**

2) We failed or refused to sign/execute the contract.

For and on behalf of M/s. \_\_\_\_\_

Address :

Signature

Name

In the capacity of

(DULY AUTHORISED TO SIGN THE BID)

**Price Bid**

**Note : The bidder are informed to place the price Bid in a separate envelope and no other document should be placed in the envelope containing the price bid failing of which the bid shall be rejected.**

S.No	Item	To be filled by the bidder	
		Make	Rate /Sqft inclusive of all charges, fixing and GST.
01.	High Traffic Carpet		
02	Wall to Wall Carpet		
03	Rubber Matting		
04	Foam	12 mm	
		10 mm	
05	Polyester Matting		
06	PVC LG Floor matting		
07	Loop pile graphic matting		
08	Crewel Curtains		
09	Other Curtains		

**Note:-**

1. The Intending Bidders are required to submit the sample with the bid
2. Bidders shall quote the rates including of all charges, freight and GST.
3. The supply order shall be issued as per requirement of the university.

Name and sign of the authorized person of the firm along with seal

Place:

Date: