



NOTIFICATION

- i) The scheduled meeting of IEC-IUST will be held every three to six months, depending on the business (No. of proposals received). The IEC meeting's tentative dates will be the first week of February, May, August and November in a calendar year.
- ii) It is notified for the information to all that the Institutional Ethics Committee (IEC) meeting shall be held on **28th of February 2023 (tentative)**.
- iii) Researchers/nursing scholars seeking ethics committee approval of their research projects will have to comply with directions in the SOP of IEC-IUST.
- iv) Soft copy(s) (in pen drive) along with ten hard copies of Dossier (Project proposal along with the Principal Investigation Form ETC) should be submitted to the office of member secretary of IEC at SMMCN&MT during office hours by or before **16th of February 2023** and no request will be entertained after the deadline.
- v) In case of an exigency where the researcher cannot wait for the next scheduled meeting for the ethical clearance, an application on a plain paper regarding the same along with supportive documents should be submitted to IEC-IUST office stating clearly the nature of the exigency. In consultation with the Chairman IEC-IUST, the Member Secretary will then convene a special meeting of the IEC-IUST accordingly.
- vi) The research proposal should include Title of the proposed research project, Rationale, Novelty/Innovation, Project Description, Strength of PI and Institutional Support.
- vii) Approval of IEC is a must for all Researchers, Scientists, and scholars, students of different schools of IUST undergoing Individual or group Research Projects, and involving human subjects.
- viii) It was decided by the IEC committee that the tools and techniques used in the studies should avoid anxiety related questions and tool must be validated by experts.
- ix) Researchers/ faculty, Students must use standardized tool and intervention preferably by WHO. However if the investigator shall modify tool and intervention him or herself then same must have face validity, validated by concerned expert, pilot test, Principal components Analysis, Cronbachs Alpha value must be done to compare both standardized as well as modified tool and Guide ship allotment order from competent authority of IUST.
- x) All the PI's who has submitted the proposal for ethical clearance has to present proposal in-person before Institute ethics committee.
- xi) The responsibility of not getting prior IEC approval shall otherwise lie with respective heads of department/Principal Investigator at the time of any ethical audit of the institution.

Sd/-

Ms. Asmat Parveen
Member Secretary IEC, IUST

No: IUST/IEC/Notice/23/80

Dated:10-02-2023