



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
AWANTIPORA, KASHMIR

Sub: Change of name from "Asif Ashraf Mir" to "Sheikh Asif"

NOTICE

WHEREAS, Mr. Asif Ashraf Mir S/o Mohammad Ashraf R/o Lal Bazar, Srinagar, working as Head Assistant was initially appointed as Junior Assistant Vide University Order No. 71 (Est.) of 2006 dated: 25-07-2006.

AND WHEREAS, Mr. Asif Ashraf Mir has represented that he has changed his name from "Asif Ashraf Mir" to "Sheikh Asif" and has requested that his name may be considered as "Sheikh Asif" in the service records.

AND WHEREAS, Mr. Asif Ashraf Mir has enclosed some credetails viz; Aadhar Card, PAN Card and also produced revised 10th & 12th Marks Certificates in which name "Sheikh Asif" is reflected and the same were got verified from the Jammu and Kashmir Board of School Education.

AND WHEREAS, the Director General (Codes), Finance Department, Govt. of Jammu & Kashmir notified a circular vide No. FD-Code/154/2022-03 dated: 10-05-2023 wherein procedure to be followed for change of name by Govt. employees is given. Clause 1 of Circular which reads as under:

"A Government employee wishing to adopt a new name or to effect any modification in his /her existing name may do so, formally by a deed changing his/her name., followed by publication of change in name in a prominent local new paper"

AND WHEREAS, Mr. Asif Ashraf Mir has published notice about change in name in the local news paper "Greater Kashmir" dated: 30-07-2023.

AND WHEREAS, the request of the official was examined further in the University and it has been decided to invite objections, if any, from the members of the IUST administrative Cadre services and general public before acceding to request of Mr. Asif Ashraf Mir.

Now, therefore, through medium of this notice, objection(s) are hereby invited from members of IUST Administrative cadre services and general public regarding request of the official for changing his name from "Asif Ashraf Mir" to "Sheikh Asif" in his service records. The objection(s) must reach the office of Registrar within a period of 07 days from the date of publication of this notice. No representation / objection shall be entertained after expiry of the stipulated time period.

Sd/-
REGISTRAR

No: IUST/Reg/Adm/23/ 3422
Dated: 06-10-2023

by
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Copy to:

1. All Deans / Officers / Directors of the University
2. Director IT & SS for uploading the notice on the university website.
3. All HoDs / Incharge Principals / Departments / Centres / Colleges / Controlling Officers with the request to circulate the notice among concerned staff members.
4. Sr. Proctor
5. All Deputy Registrar(s) / Dy. Finance Officer / Executive Engineer
6. Assistant Executive Engineer / Assistant Librarian / All Assistant Registrar(s) / Assistant Director, Physical Education & Sports
7. Secretary to Vice Chancellor for kind information of the Hon'ble Vice Chancellor
8. Concerned
9. Office Order File (w.3.s.c.)

by  Assistant Registrar
Establishment

06/10/23