



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
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KASHMIR

CIRCULAR

It has been observed that a number of University employees are frequently seeking permission/NOC for applying to analogous posts outside the University carrying same pay level through proper channel, despite having been appointed in the University after undergoing a rigorous and time-consuming selection process.

Such a practice adversely affects institutional stability, continuity in administrative/academic functioning, and defeats the purpose of recruitment undertaken by the University.

Accordingly, applications of University employees for posts of the same level / equivalent position outside the University shall ordinarily not be forwarded through proper channel and such requests shall be discouraged as a matter of policy.

However, in exceptional circumstances, forwarding of such applications may be considered only on the specific merits of the case, subject to recording of reasons and approval of the competent authority.

All concerned are directed to ensure strict adherence to the above guidelines. Any request contrary to these instructions shall not be entertained except as provided herein.

By Order,

**Sd/-
REGISTRAR**

No: IUST/Reg/Adm/26/ 717

Dated: 23-02-2026

Copy to:

1. All Deans / Officers / Directors
2. All Departments / Centres / Colleges / Administrative Units
3. Spl. Secretary to Vice Chancellor for kind information of the Hon'ble Vice Chancellor.
4. File

Muhammad
Deputy Registrar
Establishment
23/02/26