



DETAILED ADVERTISEMENT NOTICE No: 06 OF 2023

Dated: 28 -07-2023

Online Applications are invited from the eligible candidates for the below mentioned tenure based post:

S.No.	Name of the post	Eligibility (As per UGC guidelines)
1.	Registrar (Pay Level-14 (144200-218200))	(i) Masters Degree with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed. (ii) At least 15 years of experience as Assistant Professor in the Academic Level 11 (Pre-revised AGP Rs.7000) and above or with eight years of service in the Academic Level 12 (Pre-revised AGP Rs. 8000) and above including as Associate Professor along with experience in educational administration. OR Comparable experience in research establishment and/ or other institutions of higher education. OR 15 years of administrative experience of which eight years shall be as Deputy Registrar or an equivalent post.

Note:

1. The appointment shall be on tenure basis for a period of three years.
2. The age of the applicants should preferably be not more than 57 years.

Important dates:

- Date of availability of Online Application Form : 28-07-2023
- Last date of submission of Online Application Form : 18-08-2023 (4.00 PM)
- Last date of submission of hardcopies of the Application Form : 31-08-2023 (5.00PM)

GENERAL TERMS AND CONDITIONS/ INSTRUCTIONS.

1. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.
2. Candidates not fulfilling the eligibility requirements prescribed here-in-above as on the last date prescribed for submission of online application form need not to apply.
3. The candidates are advised to fill up the online application form carefully. Information not provided under the relevant heads / columns shall not be considered.
4. Candidates are required to apply online through University website www.iust.ac.in No other means/ mode of application will be accepted. The **non-refundable fee of Rs. 1000/-** (Rupees One Thousand only) shall have to be deposited as application fee through online mode.
5. Hard copy of Application Form complete in all respects duly supported by self-attested copies of all relevant documents, certificates and testimonials shall have to be submitted in the Office of the Registrar by or before the Last Date of submission of hardcopies of the application forms, failing which the Online Application Form submitted by the candidates shall not be considered.
6. The prescribed qualifications and experience are minimum and the mere possession of the same will not entitle a candidate for being called for interview.
7. The in service candidates should forward their application forms through their employer.



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8. The terms and condition, of the deputation / tenure shall be governed by J&K CSR.
9. The terms and conditions governing the service shall be as per the UGC Guidelines / University Statutes with amendments from time to time.
10. Candidates who have been awarded Post Graduate / Ph.D degree from Foreign University should enclose Equivalence Certificate issued by the Association of Indian Universities (AIU), New Delhi without which their candidature will not be considered and application form will be rejected.
11. The time taken by candidates to acquire PG / M.Phil /Ph.D degree shall not be considered as teaching / research experience. However, the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience. The certificate to this effect issued by the Registrar of the Concerned University/Institution shall have to be attached by the candidate to claim for such experience.
12. Eligible candidates will be informed about the date and place of interview through University website / e-mail/ whichever is considered suitable by the University. However, University does not take any responsibility for non-receipt or delayed receipt of the intimation by a candidate.
13. All further relevant information /updates shall be uploaded on University website www.iust.ac.in only. The Candidates are advised to remain in touch with University website and notifying the same in newspapers shall not be obligatory on University part.
14. Eligible candidates will have to produce original documents relating to their qualification, experience etc. at the time of appearing in the interview.
15. The University reserves the right to alter/ insert any corrections / additions in the advertisement notice through university website only, for which the candidates are advised to remain in touch with the official website: www.iust.ac.in.
16. The University reserves the right to defer / not to fill up the post advertised here-in above, without assigning any reason thereof.
17. The University reserves the right to place a limit on the total number of candidates to be called for interview.
18. Experience shall be counted as on the last date prescribed for submission of online application form.
19. The University shall verify the antecedents / documents submitted by a candidate at any time of the appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has undesirable antecedents and has suppressed any information, his/her service shall be liable for termination *abinitio* and the University may initiate prosecution under law.
20. The salary of the appointee shall not be released until a satisfactory report about his / her character & antecedents and qualifications/experiences from relevant agencies/institutions is not received.
21. The University reserves the right to modify/withdraw/cancel any communication made to the candidate(s) at any stage in the process of selection in case any mistake is detected even after the issue of appointment letter.
22. In case of any disputes /suits or legal proceedings against the University, the jurisdiction shall be confined to the Srinagar Courts only.
23. No TA/DA shall be paid to candidates for appearing in the interview.

Sd/-
Registrar

No. IUST/Reg/Adv/23/E/224
Dated:28-07-2022