



**ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
AWANTIPORA, KASHMIR.**

OFFICE OF THE DEAN OUTREACH

Expression of Interest

Providing pre-examination coaching for Competitive Examinations / Higher Studies to interested Candidates

For and on behalf of Vice Chancellor, Islamic University of Science and Technology (IUST), Kashmir, in view of low responses sealed EOIs affixed with revenue stamp of 5/- are re- invited from reputed and prestigious coaching / training institutions for providing pre-examination coaching for Competitive Examinations (IAS/KAS/NDA/etc) and for admission to Higher Studies (GATE/JRF/CAT/GMAT) to interested candidates. The detailed document can be downloaded from the University website: www.iust.ac.in and to be submitted by or before 12-05-2023 (4.00PM).

Objective

The Islamic University of Science & Technology, Kashmir intends to coach / train its outgoing students and other potential / interested candidates particularly from socially and economically weaker sections for various competitive examinations for employment or admission to higher studies.

PACKET 1 (Technical Documents)

The Packet 1 shall contain the documents as specified in the Qualification Requirements and as specified at Point 4.

PACKET 2 (Financial Bid)

The Packet 2 shall contain ONLY financial quote as per the Annexure B. The Financial Bid shall be opened of only such bidders who will meet the Qualification requirements.

1. QUALIFICATION REQUIREMENTS

1. Coaching institute should be registered under relevant Registration Act / Proprietorship Act. / GST Act.
2. The Bidders, whose offers are responsive against the minimum eligibility criteria, will be considered for further processing. The Financial Bid shall be opened of only such₁

- bidders who meet the Qualification requirements.
3. The selected bidder shall have to depute the resource persons / faculty to the University for coaching of candidates.
 4. The University shall provide space / accommodation for the coaching.
 5. Coaching institute should have minimum 05 years of experience of having provided coaching for Competitive Examinations.
 6. Coaching Institute should submit Income Tax returns for the last 03 financial years (2019-20, 2020-21 and 2021-22).
 7. Coaching Institute should have average turnover of at least Rs. 50 lakhs in last 03 financial years (2019-20, 2020-21 and 2021-22). A certificate to this effect shall be provided as per Annexure-A.
 8. Coaching institute should have quality study material / well-equipped quality digital learning on dedicated online platform either developed or maintained in-house or in collaboration with reputed institutions.
 9. Coaching institute must provide self-declaration certificate attested by the notary stating that the Institute / firm is not blacklisted by Government of India / UT of J&K.
 10. Coaching / Training at franchise shall not be allowed.

2. FINANCIAL REQUIREMENTS

The Coaching / Training Institute should quote fee per candidate, inclusive of Coaching charges, Supply of printed Textbooks and study materials / digital materials that shall be provided to candidates with all other applicable taxes as per Annexure B.

3. GENERAL TERMS AND CONDITIONS

1. Conditional EOIs are liable for rejection.
2. The EOI acceptance authority / technical evaluation committee reserves the rights to reject any or all tenders without assigning any reason.
3. Any negotiation shall be done by the EOI accepting Authority/committee.
4. The selected coaching institute should not sublet the contract. If the teaching institute is found to have done so, the contract will be terminated at the risk and cost of the teaching institute concerned.
5. The successful bidder must provide all the resource manpower from the date of starting of coaching, failing in which penalty shall be imposed on the bidder as decided by the committee.
6. All disputes arising out of this contract shall be within the jurisdiction of the courts in Srinagar only.
7. The conditions stipulated in the agreement shall be strictly adhered to and violation of any of the conditions shall entail termination of the contract without prejudice to the rights of the University with such penalties as specified in the Agreement.
8. Rejection Criteria:

Besides other conditions and terms of the tender document, bids may be rejected under the following circumstances:

 - A. If the information provided by the Bidder is found to be incorrect / misleading at any stage / time during or afterwards the Tendering Process.
 - B. Any effort on the part of a Bidder to influence the bid evaluation, bid comparison or contract award decisions.
 - C. Bids without signature of person (s) duly authorized on required pages of the bid.
 - D. Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Bidder.
 - E. Failure to furnish proofs for information provided.
 - F. The Bidder not conforming to unconditional acceptance of full responsibility of providing services in accordance with the Agreements of this tender.

4. Documents to be submitted in the Packet 1:

1. Valid / Relevant Registration Certificate regarding Registration Act / GST Act.
2. Income tax returns for last 03 financial years (2019-20, 2020-21 and 2021-22).
3. Audited Trading, Profit and Loss account and Balance Sheet for last 03 financial years (2019-20, 2020-21 and 2021-22)..
4. Certificate of Turnover for last 03 financial years (2019-20, 2020-21 and 2021-22).
5. Year wise details of trained candidates / students in last three years either online / offline.
6. Demand Draft of ₹ 1000/- (as document fee, non refundable) favoring Islamic University of Science and Technology, Kashmir .
7. Self-declaration certificate attested by the notary stating that the Institute / firm is not blacklisted by Government of India / UT of J&K.

5. Documents to be submitted in the Packet 2: Only Financial Quote as per Annexure B.

Covering Letter
(To be provided on the letterhead of the bidder)

To,

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Islamic University of Science & Technology, Kashmir.
192122

Subject: Expression of Interest for providing pre-examination coaching for Competitive Examinations / Admissions to Higher Studies to interested Candidates.

Sir/Madam,

I/We do hereby submit tender for providing pre-examination coaching for Competitive Examinations / Admission to Higher Studies to interested Candidates in all respects in accordance with the conditions applicable.

If this EOI is accepted, I/We agree to abide by and fulfill all the terms and conditions of the contract.

I/We hereby distinctly and expressly declare and acknowledge that before submission of this EOI; I/We have carefully followed the instructions.

I/We fully understand the terms and conditions of the contract to be entered into between me/us and IUST and the written agreement shall be the foundation of the rights of both the parties and the contract shall not be deemed complete until an agreement has been signed by me/us and the IUST.

**Authorized signatory of the Coaching Institute(Name &
designation with Mobile No.)**

TO WHOM SO EVER IT MAY CONCERN

We have verified the books of accounts and related record of M/S situated at and on verification of records , we hereby certify that average turnover and net worth of this mentioned entity / firm during the last three financial years which are as under :

S No	Financial Year	Turn Over in Lakhs	Net worth Positive / Negative
1	2019-20		
2	2020-21		
3	2021-22		
Total			
Average Annual Turnover of last three years			

Sign and seal of chartered Accountant

Place
Dated

Financial Quote

Fee per candidate, inclusive of Coaching charges, Supply of printed Textbooks and study materials / digital materials that shall be provided to candidates with all other applicable taxes	<i>Rupees amount in words and numbers</i>
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Seal and Signature of the Firm