



ISLAMIC UNIVERSITY OF SCIENCE AND TECHNOLOGY AWANTIPORA, KASHMIR

INVITATION OF TENDERS FOR HIRING OF VEHICLES

The Islamic University of Science & Technology, Awantipora invites sealed tenders from reputed bus operators/firms/agencies for hiring of buses for the transport of University Students, Teachers and Staff on monthly hiring basis – initially 10 buses are required but the number may increase based on an additional requirement. Buses which are brand new and with seating capacity of not less than 32 or in conformity with the latest guidelines of J&K Transport Department shall only be considered. The buses would be required to run a distance of around 100 kms per day (approximately) on all working days or whenever required. Successful bidders would be required to sign an agreement.

Interested operators/ firms/agencies may submit their sealed tenders in the prescribed format to the Registrar, Islamic University of Science & Technology, Awantipora-192122 with a non refundable fee of Rs. 1,000/- and EMD of Rs. 10, 000/- in the form of demand draft only drawn in favour of “Finance Officer, Islamic University of Science & Technology” which should reach him by or before **16TH of February, 2024** by 4.00 PM. The complete tender document can be had from the Office of the Transport, Islamic University of Science & Technology (Monday to Friday) or by downloading from university website www.iust.ac.in.

Terms and conditions shall apply.

**Sd/-
I/C Transport**

No: IUST/TPT/Hiring-Vehicles /24/81

Dated: 05-02-2024



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The interested operators/firms/companies are requested to go through the contents of the tender document thoroughly and failure to furnish the required documents or incomplete information may result in the rejection of proposal.

TERMS AND CONDITIONS

1. The Tender Document duly completed in all respects shall be submitted in a sealed envelope super scribed “**Invitation of Tenders for hiring of Buses for University Transport**” shall be addressed to the Registrar, Islamic University of Science & Technology, Awantipora, Pulwama by or before 16th of February, 2024.
2. The form should be accompanied with Demand Draft for Rs. 1,000/- as tender document fee (non refundable) and EMD of Rs. 10,000/- of any nationalised bank drawn in favour of “Finance Officer, Islamic University of Science & Technology, payable at Awantipora Pulwama.
3. The operator/firm/agency should be registered in J&K with valid PAN and GST Registration. The aspiring operator/firm/agency should have a valid license to run such service.
4. The interested operators/firms/agencies shall submit their bids for monthly rent inclusive of fuel and also for rent only mentioned separately in Indian Rupees covered with transparent tape. The quoted bid must include GST applicable.
5. For calculation of Rent all months shall be considered of 30 days only.
6. The bus operator is required to ply the vehicles as per the official timings of the University and on routes indicated from time to time on all days of the month excluding holidays. However, during the University Examinations the bus operator will be required to ply vehicles as and when required.
7. The Vehicles should be brand new. All the buses shall be driven by qualified and experienced drivers having valid driving license.
8. All expenses involved in the maintenance and plying of the vehicles and payment of salary of the drivers shall be borne by the operator/firm/agency.
9. The buses shall prominently display “ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY, AWANTIPORA” along with the allotted route No so that the commuters can see it even from a distance of 20 Metres.
10. The colour of the buses shall be Lemon Yellow or any other colour specified by the Government for educational establishments.
11. All the buses provided by the operator/firm must be comprehensively insured including cover for the passengers with valid route permits/ registrations. The University shall not be responsible for all such pre-requisites.
12. All the taxes related to vehicles like permits, pollution free certificates, and timely fee renewals as per the J&K Motor Vehicles rules must be borne by the operator/firm/ Agency.
13. In case of mechanical breakdown of any vehicle, the substitute arrangement needs to be made by the operator/firm/agency within half an hour for that route without any additional



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cost to the university.

14. Any disputes arising relevant to this transportation service is purely the responsibility of the operator/firm/agency.
15. The university reserves the right to accept or reject any Tender/Bid without assigning any reason thereof.
16. The University reserves the right to enter into similar agreements with others for the same services secured under this agreement, in case the services provided are not upto the mark/satisfactory.



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ANNEXURE - I

Technical bid

(On the letter head of the bidder)

**The Registrar
Islamic University of Science & Technology
Awantipora, Pulwama**

Subject: Tender for Hiring of Buses

Sir,

With reference to the above subject and your invitations for Hiring of Vehicles dated-----, I/We having understood its contents, obligations and requirements, hereby submit my/our application for the willingness to provide service to your esteemed Institute

I/We certify that all information provided herein is true and correct to the best of my/our knowledge.

1. The application and bid are meant for the purpose of expressing to get qualified as a successful bidder.
2. Additional information required by the office will be given at any point of time.
3. I/We certify that we are a genuine firm and willing to associate with your institute.
4. I/We understand that you may cancel the bidding process at any time and that you are neither bound to accept my/our bid without assigning any reason thereof.
5. I/We believe that my/our group will provide the best service to your institute.
6. I/We or any member has not been convicted by a court of law.
7. My/our firm/Agency is genuine and having valid registration.
8. I/We agree and undertake to abide by all terms and conditions of the Tender.

Thanking You,

Yours faithfully,

Name and Seal of Bidder
(Signature of the Authorised signatory)



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ANNEXURE - II

(TO BE ENCLOSED ALONG WITH TECHNICAL BID)

1	Name of the firm/Agency/Vendor with full address	
2	Date of establishment of the firm	
3	Mobile Number	
4	Phone Number	
5	Email	
6	PAN Number	
7	GST Number	
8	Income tax clearance of last three financial years (Attach copy of returns)	
9	Experience, if any, in similar nature of works (Attach Proof)	

Name
Signature and seal of the Firm/Agency/Vendor
Date



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ANNEXURE III

FINANCIAL BID

S. No.	Types of Vehicle	Rent to be charged per day with fuel		Rent to be charged per day without fuel	Remarks if any
01	Bus (Seating capacity should be mentioned)	Rent	Fuel per km		

Name

Signature and seal of the Firm/Agency/Vendor

Date