



# DEPARTMENT OF CIVIL ENGINEERING ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY

## NOTICE INVITING QUOTATIONS

Ref. No.: 133 of 2025

Date: 05-03-2025

Sealed quotations are invited from reputed firms/contractors for the Repair and Overhauling of Steel Almirah/Steel Shelving Cabinet (Large Size) as per the specifications mentioned below. The quotations should be submitted in a sealed envelope superscribed as "Quotation for Repair and Overhauling of Steel Almirah/Steel Shelving Cabinet (Large Size)" and addressed to The Head, Department of Civil Engineering, Islamic University of Science & Technology, Awantipora, J&K. The last date for submission is 10-03-2025 up to 3:00 PM.

### Scope of Work:


The repair and overhauling work shall include but not be limited to the following:

- Replacement of damaged hinges, locks, and handles.
- Repainting with high-quality paint.
- Repairing/replacement of rusted or broken shelves.
- Proper alignment and adjustment of doors and locks.
- Any other necessary repairs to restore the Almirahs/Cabinet to functional condition.

### Terms and Conditions:

1. **Eligibility Criteria:** The bidder must be a registered firm/contractor with workshop located within the Union Territory of Jammu & Kashmir.
2. **Rates:** The bidders may quote the rate/s for a single Almirah and rates quoted should be **inclusive of all taxes, transportation, and labor charges**. The amount of work order will be decided accordingly considering the Budgetary Provisions under the relevant head.
3. **Validity of Quotation:** The rates quoted shall remain valid for a minimum period of **30 days** from the date of opening of quotations.
4. **Work Completion:** The selected bidder must complete the work within **10 days** from the date of issuance of the work order.
5. **Payment Terms:** Payment shall be made **only after satisfactory completion** of the work and verification by the concerned department.
6. **Rejection of Quotations:** The University reserves the right to accept or reject any or all quotations without assigning any reason.
7. **Submission of Bids:** The quotation should be submitted in a sealed envelope along with a copy of GST registration and PAN card.
8. **Inspection & Acceptance:** The work shall be inspected upon completion. If found unsatisfactory, the bidder will be required to rectify the deficiencies at no extra cost.
9. **Dispute Resolution:** Any dispute arising out of this contract shall be subject to the jurisdiction of the courts in Jammu and Kashmir.

**Note:** Interested bidders may visit the office of the undersigned to assess the scope of work before preparing their estimates. For any further clarifications, the bidders may contact the office of the undersigned during working hours.

  
Head, Department of Civil Engineering  
Islamic University of Science & Technology, Awantipora

Department of Civil Engineering, Islamic University of Science & Technology, Awantipora-192122

E-mail: [hod.civil@islamicuniversity.edu.in](mailto:hod.civil@islamicuniversity.edu.in)