

Annexure-A

Proforma for Requisition of “Text Books”

Name of the Department/ Centre: - _____

The following books are recommended to be purchased in the order of preference for the Rumi Library.

S.No.	Author/Editor	Title	ISBN	Publisher	No. of copies required

Certified that the above mentioned books are essential for teaching, learning and research as per curricula and no title mentioned above is published by predatory publishers .

Signatures of Departmental Book Selection Committee:

1. _____ 2. _____ 3. _____ 4. _____ 6. _____

Signature & Seal of Head/Coordinator of the Department

Annexure-B

Proforma for Requisition of “Reference Books”

Name of the Department/ Centre: - _____

The following books are recommended to be purchased in the order of preference for the Rumi Library.

S.No	Author/Editor	Title	ISBN	Publisher	No. of copies required

Certified that the above mentioned books are essential for teaching, learning and research as per curricula and no title mentioned above is published by predatory publishers .

Signatures of Departmental Book Selection Committee:

1. _____ 2. _____ 3. _____ 4. _____ 6. _____

Signature & Seal of Head/Coordinator of the Department